



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक Maharashtra University of Health Sciences, Nashik

दिंडोरी रोड, म्हसळ, नाशिक - ४२२००४, Dindori Road, Mhasrul, Nashik- 422 004

Phone: 0253-2539156, 2539197/302

E-mail : fccc@muhs.ac.in Web.: www.muhs.ac.in



स्वातंत्र्याचा अमृत महोत्सव

डॉ. राजेंद्र शिवाजी बंगाल

एम.बी.बी.एस.एम.डी. (न्यायवैद्यकशास्त्र), डी.एन.बी.एल.एल.बी.

कुलसचिव

Dr. Rajendra Shivaji Bangal

M.B.B.S., M.D. (Forensic Medicine), D.N.B., L.L.B.

Registrar

MUHS/FCCE/172/2023

Date: 10/07/2023

CIRCULAR

Sub : To carry out admission process on the vacant seat(s) available for admission to Fellowship & Certificate Course(s) for the A.Y. 2022-23 at affiliated Training Center Level round regarding...

- Ref. :-**
- 1) University Ordinance No.01/2022
 - 2) University Admission Notification No. 02/2023 dated 19/01/2023
 - 3) University Letter No. MUHS/FCCE/79/2023 dated 16/02/2023
 - 4) University Circular No.10/2023 dated.15/03/2023
 - 5) University Circular No.MUHS/FCCE/100/2023 dated 21/03/2023
 - 6) University Circular No.11/2023 dated 23/03/2023
 - 7) University Letter No. MUHS/FCCE/103/2023 dated 28/03/2023
 - 8) University Letter No. MUHS/FCCE/112/2023 dated 10/04/2023
 - 9) University Letter No. MUHS/FCCE/128/2023 dated 02/05/2023
 - 10) University Letter No. MUHS/FCCE/139/2023 dated 16/05/2023
 - 11) University Circular No.12/2023 dated 15/06/2023

With reference to the above cited subject and references, this is to inform you that, the University has conducted Centralized online admission process upto MOP UP Round for admission to Fellowship and Certificate Course(s) for the A.Y. 2022-23 at University level. However, number of the seat(s) of Fellowship and Certificate Course(s) at some affiliated Training Center(s) are still vacant for the A.Y. 2022-23. Such affiliated Training Center(s) has requested to the University to grant the permission to fill up the said vacant seat(s) at concerned affiliated Training Center level round.

Accordingly, on the basis of request(s) received from many aspirants' applicants and Training Centre(s), it is decided by the University to allow the affiliated Training Center(s) to fill up vacant seat(s) available for admission to Fellowship and Certificate Course(s) for the A.Y. 2022-23 after University MOP-UP Round as per the rules and programme prescribed by the University.

Hence, Affiliated Training Center(s) are hereby directed to carryout the admission process strictly as per the University rules and shall adhere with the Eligibility and Merit Criteria as prescribed by the University for Admission to Fellowship and Certificate Course(s) for the A.Y. 2022-23. The admission given by the affiliated Training Center to any candidate, who is not fulfilling the eligibility criteria as prescribed by the University, shall not be considered and will be rejected, kindly note.

The applicants willing to appear for admission process at Training Center Level round **shall submit the application form with all concerned documents to the concerned Affiliated Training Center** and shall remain present at their own cost at the respective Training Center(s) as per the programme and time schedule prescribed by the University.

- 1) [Click here for Application Form \(to be submitted by the applicant to the respective Training Center\)](#)
- 2) [Click here for Eligibility Criteria of applicant for admission to Fellowship & Certificate Course\(s\)](#)
- 3) [Click here for Merit Criteria to be observed by the respective Training Center](#)
- 4) [Click here for Provisional Vacant Seat position available at various affiliated Training Center.](#)
- 5) [Click here to download the list of documents prescribed by the University to be submitted at the respective Training Center\(s\)](#)
- 6) [Click here for Fees Structure and Refund of Fees policy.](#)
- 7) [Click here for Provisional Time Schedule to be followed by Training Center\(s\) to carry out admission process at their level.](#)
- 8) [Click here for List containing Affiliated Training Center address, Contact person email and other details.](#)
- 9) [Click here for Provisional List of Fellowship & Certificate Course\(s\) with Eligibility Criteria](#)
- 10) Click on Link <https://muhs.unisuite.in/> to pay Rs. 3,000/- ([Click here for instruction manual to Pay Application Form Fees Rs. 3,000/- \(Non Refundable\)](#))

All the concerned should note and follow the Merit Criteria as prescribed by the University as under:

- i. Maharashtra Domicile Applicant
- ii. Superspeciality Degree (400 Marks), Post Graduate Degree (300 Marks), Post Graduate Degree attempts, Post Graduate Diploma (200 Marks), Under Graduate Marks, 12th Marks and if tie persist HSC Marks and Age Criteria has been applied as per individual case and as per policy of the University.
- iii. If Maharashtra Domicile Applicant is not available, then only Non Maharashtra Domicile applicant(s) were considered as per such vacancy and their priority.
- iv. Separate merit number is generated as per candidate's PG, UG & 12th Course merit criteria (as applicable).

Further, all the affiliated Training Center(s) shall verify and confirm the vacant seat position at their respective Training Center after the University MOP-UP Round published by the University, failing which, the Training Center shall be held responsible for academic or financial loss, if any; incurred in such event.

Furthermore, it is the duty of the concerned affiliated Training center to carry out the said admission process in the transparent and accountable manner. The University shall have right to appoint the Observer to any of affiliated Training Center(s) to verify the smooth functioning of said admission procedure.

It is pertinent to note that; all the concerned affiliated Training center has to follow the Time Schedule as prescribed by the University in toto. **It is mandatory for the affiliated Training Center to communicate the list of student(s) applied for course by e-mail on**

fccc@muhs.ac.in to the University before publishing the Primary Temporary General Merit List on their Notice Board / website as per prescribed time schedule.

It is made clear that, for this Academic Year 2022-23, as the Fellowship & Certificate Course(s) has already started for those applicant(s) who has taken admission in Centralized Online Admission Procedure conducted by the University. Hence, the eligible candidate(s) who so ever takes admission now, in this admission process to be conducted by the Training Center Level round will be eligible to appear for Final University Examination as per terms and conditions applicable for term extension.

In order to get the necessary information and update, all the desirous candidates/ applicant(s) & affiliated Training center shall visit the University website regularly for further updates.

Kindly note and do the needful by bringing this Circular to the notice of all concerned.

**Sd/-
Registrar**

The Dean/Principal/Director/HOD/ Co-ordinator,
All Affiliated Training Centre(s)
Conducting Fellowship & Certificate Course(s),
MUHS, Nashik.

Copy to:

1. Hon'ble Vice-Chancellor Office, MUHS, Nashik
2. Hon'ble Registrar Office, MUHS, Nashik
3. The Controller of Examinations Office, MUHS, Nashik
4. The Director, Planning Board, MUHS, Nashik
5. The H.O.D., Eligibility Section, MUHS, Nashik
6. The H.O.D. Computer Section, MUHS, Nashik.

Time Schedule for Admission Process at Affiliated Training Center Level
Round to fill up vacant seats available for Fellowship and Certificate
Course(s) for the A.Y. 2022 - 23

<u>Sr. No.</u>	<u>Activities to be performed by affiliated Training Center</u>	<u>Date</u>
01	University Circular published on MUHS website regarding Time Schedule for admission process to be followed by affiliated training centre to fill up vacant seats available for Fellowship and Certificate course(s) for the A.Y. 2022-23 at their level.	10/07/2023
02	The Dean/Principal/HOD/ Co-ordinator of affiliated Training Centre(s) are requested to check the Seats Vacancy Position Matrix After MOP UP Round published by the University. If any Query, Kindly intimate to the University via email on fccc@muhs.ac.in .	12/07/2023 Upto 12.30 pm
03	Publication of Provisional List of Training Centre-wise Seats Vacancy Position Matrix After MOP UP Round; if any amendments.	14/07/2023
04	Commencement date to invite Application Form and Rs. 3,000/- Click on Link to pay Rs. 3,000/- https://muhs.unisuite.in/ (Click here for instruction manual to Pay Application Form Fee Rs. 3,000/- (Non Refundable)) alongwith hard copy of self-attested Photo Copy of necessary documents to the Training Center as prescribed. (Note: Above link will available on 15/07/2023 to 03/08/2023)	15/07/2023 To 03/08/2023
05	Last date of submission of Application Form and Fee Receipt of Rs. 3,000/- along-with hard copy of self-attested Photo Copy of necessary documents to the concerned Training Center as prescribed.	03/08/2023 Upto eve. 05:00 p.m.
06	Scrutiny of the applications strictly as per Merit Criteria prescribed by the University	07/08/2023 To 10/08/2023
07	Last date to convey the list applied candidate including their Merit Criteria (As per the format provided by the University) and submit the Rs. 3,000/- application fee details received from the candidate(s) to the University	11/08/2023
08	Publications of Primary Temporary General Merit List on the Notice Board / website of affiliated Training Center	16/08/2023
09	To call for Objection/Suggestions, if any; to concerned Training Center	16/08/2023 To 17/08/2023 Upto eve. 05:00 p.m.
10	Publications of General Merit List on the Notice Board / website of affiliated Training Center and issuance of Allotment Letter to concerned seat allotted candidates	18/08/2023
11	Click on this link https://muhs.unisuite.in/ to pay 25% Administrative Fee for those candidate who Joined concerned affiliated Training Centre (Note: Above link will available on 18/08/2023 to 25/08/2023) (Click here for Online Payment Instructions Manual to Pay 25% Administrative Fee)	18/08/2023 To 25/08/2023

12	Last date to join and submit the communication regarding Retention Seat at the concerned Training Centre.	25/08/2023
13	Academic Year Start (Course Commencement) Date	28/08/2023 <u>Training Center has to communicate the list of admitted student(s) to the University on e-mail: fccc@muhs.ac.in</u>
14	Admission Cut-Off date	As notified by the University from time to time
15	Regarding Eligibility proposals	As notified by the University from time to time
16	Term end University Examination	Eligible candidate (s) shall be allowed to appear for final University Examination as per terms and conditions applicable for Term Extension.

Important Note:

- 1) University reserves the right to amend the above Time Schedule.
- 2) While confirming the application for admission to Fellowship / Certificate Course(s), all the concerned should note the same and act accordingly.